

**Department of English Literature (SF)**

**Skill Enhancement Activities- 2019-2020**

**Soft Skills- Phonics and Soft Skills**

**Confirmation From the Resource Person**

**(Mrs.Radha Sivakumar)**

**Email Sent to the Resource Person and**

**Circular**

**Received from the Resource Person**

From  
 Mrs. Radha,  
 Principal,  
 Brilliant Kids Public School,  
 Palani

To  
 The Head of the Department  
 Department of English (SF)  
 Sri G.V.G. visalakshi college  
 for women,  
 udumalpet.

Respected Madam,  
 I hereby express my willingness  
 to be the resource person and deliver an  
 expert lecture on 'Phonics and soft skills'  
 on 22/10/2019 between 10.00 a.m and 12.30. p.m  
 Thanking you,  
 yours truly,  
 V. S. S.

**Circular**

Dear Students,

Date : 21.10.2019

We are pleased to announce a special workshop focused on enhancing soft skills "Phonics and Soft Skills" by Mrs.S. Radha Sivakumar is to be held on [22.10.2019] from [10.00 A.M] at [Conference Hall I]. This workshop is designed to provide you with the knowledge and tools to improve your soft skills and interpersonal effectiveness.

Staff Signature  
 S. S. S.

Head of the Department  
 Students Signature  
 C. Anu  
 A. Geeta  
 M. Adithi  
 S. Vidya  
 J. V. S.

## Circular posted in LMS- CAMU

The screenshot shows the 'Announcements' section of the LMS- CAMU interface. The form is titled 'Edit Announcement' and contains the following fields:

- Announcement Title\***: Phonics and Soft Skills
- From Date\***: 21-Oct-2019
- To Date\***: 22-Oct-2019
- Description\***: Dear Students , We hereby inform you that an invited talk is organized on the topic Soft Skills - Phonics and Soft Skills under Skill Enhancement Activities which is going to held on 22.10.2019. Date:22.10.2019. Mrs. S. Radha Sivakumar, Venue: Conference Hall
- Attachment**: Phonics and Soft Skills Circular .jpg (with an 'Add document' button)

At the bottom of the form, there are 'Cancel' and 'Publish' buttons.

## Invitation

## Program Sheet

The invitation poster features the following text:

Sri G.V.G Visalakshi College For Women (Autonomous)  
 AFFILIATED TO BHARATHIAR UNIVERSITY  
 ACCREDITED WITH 'A+' GRADE BY NAAC  
 AN ISO 9001:2015 CERTIFIED INSTITUTION  
 UDUMALPET - 642128

**Department of English SF**  
**Expert Lecture**  
**Topic : Phonics and Soft Skill**

**Mrs.S.Radha Sivakumar**  
 Principal Brilliant Kids Public School,Palani.

**DATE :22.10.2019**  
**VENUE : CONFERENCE HALL**

**Organizing committee**  
 Dr.P.Renuga  
 Head of the Department

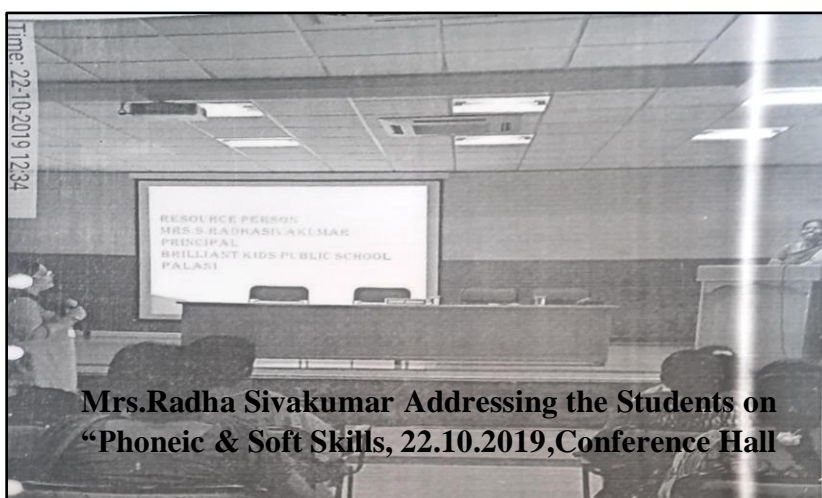
**Chief Patron**  
 Mrs.S.Kalaiselvi  
 Principal

SRI GVG VISALAKSHI COLLEGE FOR WOMEN (AUTONOMOUS) UDUMALPET	
DEPARTMENT OF ENGLISH – SF	
EXPERT LECTURE	
Topic	: Phonics and Soft Skills
Date	: 22.10.2019
Time	: 10.00 A.M
Prayer song	: Ms. Lavanya.R, Sharmila. A and Surya.k III B.A. English Literature
Welcome Address	: Dr. Mrs.P.Rajeswari Assistant Professor of English Sri G.V.G Visalakshi College for Women, Udumalpet
Expert Lecture	: Mrs. S.Radha Sivakumar Principal Brilliant kids public school Palani
Feed back	: Students
Vote of Thanks	: Ms. Jeevitha.T, I M.A. English Literature
National Anthem	

## Photos



**Mrs.Radha Sivakumar Addressing the Students on  
"Phonic & Soft Skills,22.10.2019,Conference Hall**



**Mrs.Radha Sivakumar Addressing the Students on  
"Phonic & Soft Skills, 22.10.2019,Conference Hall**

## Report

**REPORT**

The Department of English (SF) had organized an Expert Lecture on the topic *Phonics and Soft Skill* on 22/10/2019.

**Resource Person:-**

Mrs. S. Radha Sivakumar Principal Brilliant Kids Public School, Palani, was the resource person. Her Lecture focused on the following:

**Thrust areas:-**

1. How to pronounce the sounds (44)
2. Syllabification
3. Vowels, Consonants and Diphthongs
4. Tips to prepare for an Interview
5. Skill sets, dress code, gestures, postures, verbal and non verbal Communication
6. Conducted a mock Interview
7. Interaction
8. Feed back

No. of Beneficiaries: I,II, III UG & I, II PG-215

S. Kalaiselvan  
PRINCIPAL i/c

P. Renuka  
HEAD OF THE DEPARTMENT

## Resource Person Profile

**BIODATA**

**RADHA SIVAKUMAR**

13/7,Periyar salai,Shanmugapuram,Palani,9944636223|  
radhaojethra80@gmail.com

**Professional Summary**  
Skilled trainer for students in various fields with dedication to motivate them for their academic and personal development.

**Skills**

Phonics training (basic and advanced)	Team leadership
Grammar Training	Personality Development
Communication	Development training

**Work History**

<b>Principal</b> Brilliant kids Publis School-Palani,TamilNadu	06/2009 to current
➤ Performed classroom evaluations to assess teacher strategies and effectiveness.	
<b>Assistant professor</b> APA Arts College- Palani.TamilNadu	06/2006 to 03/2009
Professor in computer science department.	

**Education**

B.Ed:Computer Science  
Sai Bharath College –Navamarathupatti,Tamilnadu.

M.Phil:Computer science  
Madurai Kamaraj university-Kodaikanal,Tamil Nadu.

M.sc:Computer science and information technology  
Arulmigu Palaniandavar College of Arts and Culture-palani,TN

B.sc:Computer science  
Arulmigu Palaniandavar Arts College For Women  
Chinnakalayamputhur,TN

## Attendance

DEPARTMENT OF ENGLISH (SF) II MA ENGLISH LITERATURE			
S.No	Register No.	Name of the student	signature of the student
1	18MV7915	AHILABAL V	V. Ahilabala
2	18MV7916	ANUSUYADEVI S	S. Anusuya
3	18MV7917	ASHIKAPARVEEN B	Ashika Parveen B
4	18MV7918	BHUVANESHWARI A	A. Bhuvan
5	18MV7919	DHARANI S	S. Dharam
6	18MV7920	ELAKKIYA M	M. Elakkiya
7	18MV7921	GAYATHRI M	M. Gayathri
8	18MV7922	GOPIKA S	Gopika S
9	18MV7923	GOWARTHINI B	B. Gowarthini
10	18MV7924	GOWRI K	Gowri K
11	18MV7925	JAYANTHI R	Jayanthi R
12	18MV7926	KALPANA C	Kalpana C
13	18MV7927	KAVIPRIYA K	Kavipriya K
14	18MV7928	KEERTHANA P	P. Keerthana
15	18MV7929	NANDINI M	M. Nandini
16	18MV7930	NIVETHA R	R. Nivetha
17	18MV7931	PRIYADHARSHINI R	R. Priyadharshini
18	18MV7932	RADHIKA PRIYA S	S. Radhika
19	18MV7933	RAJESWARI R	R. Rajeswari
20	18MV7934	RUSHMITHA BANU A S	A. S. Rushmitha
21	18MV7935	SANGAVI P	P. Sangavi
22	18MV7936	SANGEETHA R	R. Sangeetha
23	18MV7937	SIVASAKTHIPRIYA M	M. Sivasakthipriya
24	18MV7938	SOUNDARYA M	M. Soundarya
25	18MV7939	SUBHASHINI J	J. Subhashini
26	18MV7940	UDHAYAPOORANI N	N. Udhayapoorani

Department of English (SF) I MA English Literature			
S.No.	Reg. No.	Name of the Student	Signature of the student
01.	19MV8980	Aishwarya. G	G. Aishwarya
02.	19MV8981	Devidharshini. V	V. Devidharshini
03.	19MV8982	Dharani. K	K. Dharani
04.	19MV8983	Dhivya. S	S. Dhivya
05.	19MV8984	Divya. K	K. Divya
06.	19MV8985	Durga. B	B. Durga
07.	19MV8986	Iswarya. K	K. Iswarya
08.	19MV8987	Jeevitha. T	T. Jeevitha
09.	19MV8988	Kavitha. P	P. Kavitha
10.	19MV8989	Lavanya. K	K. Lavanya
11.	19MV8990	Nagasowmyaa.S	S. Nagasowmyaa
12.	19MV8991	Radha. M	M. Radha
13.	19MV8992	Rasitha Begum. A	A. Rasitha Begum
14.	19MV8993	Roopashree. R	R. Roopashree
15.	19MV8994	Salmiya Sona. R	R. Salmiya Sona
16.	19MV8995	Selvaprabha. S	S. Selvaprabha
17.	19MV8996	Siva Bakkiam. S	S. Siva Bakkiam
18.	19MV8997	Sowmiya. G	G. Sowmiya
19.	19MV8998	Sowndharya. T	T. Sowndharya
20.	19MV8999	Suriya Prabha. A	A. Suriya Prabha
21.	19MV9000	Surya. A	A. Surya
22.	19MV9001	Swathi Ramya. R	R. Swathi Ramya
23.	19MV9002	Umamaheswari. P	P. Umamaheswari
24.	19MV9003	Yamunarani. M	M. Yamunarani

DEPARTMENT OF ENGLISH (SF) II BA ENGLISH LITERATURE			
S.No	Reg.No	Name of the student	Signature of the student
1	18BL7403	Abin Priya I	I. Abin Priya
2	18BL7404	Akshaya B	B. Akshaya
3	18BL7405	Akhya S	S. Akhya
4	18BL7406	Akiba M	M. Akiba
5	18BL7407	Ashin Mary M	M. Ashin Mary
6	18BL7408	Anbarasi S	S. Anbarasi
7	18BL7409	Anupriya D	D. Anupriya
8	18BL7410	Anshya J	J. Anshya
9	18BL7411	Bhuvaneshwari S	S. Bhuvaneshwari
10	18BL7412	Dharshini G	G. Dharshini
11	18BL7413	Gayathri Devi B	B. Gayathri Devi
12	18BL7414	Gokula K	K. Gokula
13	18BL7415	Gokula P	P. Gokula
14	18BL7416	Hari Priya S	S. Hari Priya
15	18BL7417	Hamathy D	D. Hamathy
16	18BL7418	Kesathana G	G. Kesathana
17	18BL7419	Kesathana M	M. Kesathana
18	18BL7420	Kiruthika J	J. Kiruthika
19	18BL7421	Kiruthika B	B. Kiruthika
20	18BL7422	Kavya B	B. Kavya
21	18BL7423	Madhu Sri T	T. Madhu Sri
22	18BL7424	Muthulakshmi K	K. Muthulakshmi
23	18BL7425	Mohana Priya D	D. Mohana Priya
24	18BL7426	Muthulakshmi N	N. Muthulakshmi
25	18BL7427	Nivetha M	M. Nivetha
26	18BL7428	Prabha M	M. Prabha
27	18BL7429	Preethi N	N. Preethi
28	18BL7430	Punitha S	S. Punitha
29	18BL7431	Ranjitha T	T. Ranjitha
30	18BL7432	Saranika S	S. Saranika
31	18BL7433	Saranika P	P. Saranika
32	18BL7434	Shree Subhashini P	P. Shree Subhashini
33	18BL7435	Smitha Priyadharsini C	C. Smitha Priyadharsini
34	18BL7436	Sneha P	P. Sneha
35	18BL7437	Soumitha A	A. Soumitha
36	18BL7438	Subhika K	K. Subhika

38	18BL7440	Vikasini.T	T. Vikasini
39	18BL7980	Lavanya.R	R. Lavanya
40	18BL7981	Vignasabareeswari.K	K. Vignasabareeswari
41	8603	Duraiyammal.R	R. Duraiyammal

III BA ENGLISH LITERATURE (SF)			
S.No	Reg.No	Name of the Student	Signature
1	17BL6407	ABINAYA R	R. Abinaya
2	17BL6408	AMRUDDHA S	S. Amruddha
3	17BL6409	ANANIPHANAVEENA G R	R. Ananiphanaveena
4	17BL6410	BHARATHI K	K. Bharathi
5	17BL6411	BRINDHA P	P. Brindha
6	17BL6413	DHANA GOWRE P	P. Dhana Gowre
7	17BL6414	DHANAJ AKSHIMS S	S. Dhana Akshims
8	17BL6415	DIHARANI C	C. Diharani
9	17BL6416	DHARSHINI M	M. Dharsini
10	17BL6417	DHARSHINI R	R. Dharsini
11	17BL6419	GOKULA PRIYA K	K. Gokula Priya
12	17BL6420	GUNASHEELA R	R. Gunasheela
13	17BL6421	INDHU MATHI P	P. Indhu Mathi
14	17BL6422	ISHWARYA SREE A	A. Ishwarya Sree
15	17BL6423	JAGADEESWARI B	B. Jagadeeswari
16	17BL6424	JANANI S	S. Janani
17	17BL6425	KALAJARASI C	C. Kalajarasi
18	17BL6426	KAVINYAP P	P. Kavinyp
19	17BL6427	KAVYAPRIYA M	M. Kavyapriya
20	17BL6428	KEERTHANA C	C. Keerthana
21	17BL6429	KIRUTHIKA P	P. Kiruthika
22	17BL6430	LA VANYA R	R. Lavanya
23	17BL6432	MIDHUNA S	S. Midhuna
24	17BL6434	NANDHINI M	M. Nandhini
25	17BL6435	NANDHINI R	R. Nandhini
26	17BL6436	PREETHI K	K. Preethi
27	17BL6437	PRIYA S	S. Priya
28	17BL6438	RAMYADHARSHINI S	S. Ramyadharsini
29	17BL6439	RATHNAMALA K	K. Rathnamala
30	17BL6440	REVAITHI T	T. Revathi
31	17BL6441	SANJEEVITA M	M. Sanjeevita
32	17BL6442	SASIVARNAM D	D. Sasivarnam

33	17BL6443	SELVA RANI S	S. Selva Rani
34	17BL6445	SHARMILA A	A. Sharmila
35	17BL6446	SHOPIYA K	K. Shopiya
36	17BL6447	SOSTHIKA M	M. Sosthika
37	17BL6448	SOWDAMBIGAI A	A. Sowdambigai
38	17BL6449	SRIMATHI G	G. Srinathi
39	17BL6450	SURYA K	K. Surya
40	17BL6451	THASLIMA A K	K. Thaslina
41	17BL6452	UDHAYA PRASANNA M	M. Udhaya Prasanna
42	17BL6453	VAJJEYANTHI L	L. Vajjeyanthi
43	17BL6454	VARSHINI M G	G. Varshini
44	17BL6455	VIBU VARTHINI S	S. Vibuvarthini
45	17BL6457	YAZHINI S	S. Yazhini
46	17BL6458	SHAYAMALADEVI G	G. Shayamaladevi
47	17BL6966	SWETHA K	K. Swetha

Department of English (SF) I BA English Literature		
S. No.	Name of the student	Signature of the student
1	Akhya S	E. Anitha
2	Alshya Lakshmi B	E. Anitha
3	Anishfathima F	E. Anitha
4	Annapoorni S	E. Anitha
5	Amritha P	E. Anitha
6	Archaya T N	E. Anitha
7	Dhanalakshmi K	E. Anitha
8	Dhanalakshmi M	E. Anitha
9	Dharshini S	E. Anitha
10	Divyapriya M	E. Anitha
11	Gianga Devi	E. Anitha
12	Harisha Nitha M	E. Anitha
13	Harishma G	E. Anitha
14	Jayabava A	E. Anitha
15	Jenitha A	E. Anitha
16	Kaiyara Nisha A	E. Anitha
17	Kalai Selvi S	E. Anitha
18	Kaleeswari B	E. Anitha
19	Lavanya G	E. Anitha
20	Mahalakshmi S	E. Anitha
21	Mythili M	E. Anitha
22	Nafceela Fathima T	E. Anitha
23	Nishma Farhat K B	E. Anitha
24	Nivethitha S	E. Anitha
25	Padmavathi A	E. Anitha
26	Prabhavathi S	E. Anitha
27	Priyadharshini R	E. Anitha
28	Rasmita K	E. Anitha
29	Ridhanya A	E. Anitha
30	Rizwana Parveen S	E. Anitha
31	Rizwana Fathima S	E. Anitha
32	Roobika E	E. Anitha
33	Rozwana A	E. Anitha
34	Sasipriya G	E. Anitha
35	Shaji Nanthitha N	E. Anitha
36	Sihalini S	E. Anitha
37	Sharmila P	E. Anitha
38	Shritha A	E. Anitha
39	Sri Darshini A	E. Anitha
40	Sonaalee R	E. Anitha
41	Sudha V	E. Anitha
42	Swathy D	E. Anitha
43	Thasneem Fathima K	E. Anitha
44	Kowalya D	E. Anitha
45	Kiruthika	E. Anitha

**Feedback**

DEPARTMENT OF TAMIL (SF) I BA TAMIL (SF)			
S.No	Reg No.	Name of the students	Signature of the Student
1	19BQ8395	R. ANITHA	E. Anitha
2	19BQ8396	B. BOOMIKA	E. Anitha
3	19BQ8397	T. DEEPIKA	E. Anitha
4	19BQ8398	M. DHANALAKSHMI	E. Anitha
5	19BQ8399	N. GOMATHI	E. Anitha
6	19BQ8400	D. HEMALATHA	E. Anitha
7	19BQ8401	S. JAYABHARATHI	E. Anitha
8	19BQ8402	M. JEEVITHA	E. Anitha
9	19BQ8403	B. KAVIYA	E. Anitha
10	19BQ8404	J. KAVIYA	E. Anitha
11	19BQ8405	R. KUMUTHAVALLI	E. Anitha
12	19BQ8406	K. LAVANYA	E. Anitha
13	19BQ8407	M. LAVANYA	E. Anitha
14	19BQ8408	P. MALARVIZHI	E. Anitha
15	19BQ8409	K. MANDHIRA SAKTHI	E. Anitha
16	19BQ8410	R. PAVITHRA	E. Anitha
17	19BQ8411	C. PRITHIKA	E. Anitha
18	19BQ8412	K. PRIYADHARSHINI	E. Anitha
19	19BQ8413	S. PRIYADHARSHINI	E. Anitha
20	19BQ8414	S. PUNITHA	E. Anitha
21	19BQ8415	M. RAMYA	E. Anitha
22	19BQ8416	R. RATHINAM	E. Anitha
23	19BQ8417	S. RISHVANA PARVEEN	E. Anitha
24	19BQ8418	V. SANDHIYA	E. Anitha
25	19BQ8419	C. SANGEETHA	E. Anitha
26	19BQ8420	M. SANGEETHA	E. Anitha
27	19BQ8421	S. SARANYA	E. Anitha
28	19BQ8422	C. SASIKALA	E. Anitha
29	19BQ8423	T. SWATHI	E. Anitha
30	19BQ8424	Y. THASLIMA BARVEEN	E. Anitha
31	19BQ8425	V. UDHAYA KALA	E. Anitha
32	19BQ8426	M. UDHAYA VENI	E. Anitha

**Receipt**

Feedback

Topic: Phonics and Soft skill

It was on 22/10/2019. The speaker was Mrs. S. Radha Sivakumar. She gave a lecture for us it is about how to pronounce the sounds, syllabification and she define vowels, consonants and diphthongs. She gave some tips to prepare for an interview, the tips like dress code, skill sets, gestures, postures, verbal and non-verbal communication, she conducted a mock interview for us and it made us some confident and here session provide us confidence on interaction. It is an useful session.

P. Rema  
Head of the Department

Sri GVG Visalakshi College for Women, Udumalpet

**RECEIPT**

Name: Mrs. S. Radha Sivakumar,  
Principal,  
Brilliant Kids Public School,  
Palani.

Received with thanks from the Principal, Sri GVG Visalakshi College for Women, Udumalpet a sum of Rs.2,500/- towards deliver a Guest Lecture on "Phonics and Soft Skills" on 22.10.2019.

*[Signature]*  
Signature